

**BURRITTS RAPIDS RENEWABLE ENERGY ASSOCIATION (BRREA)
BOARD MEETING (#45)**

Tuesday, 23 September 2014. 7 p.m.
Hegan Residence

Minutes

Present: Bob Gaudette (interim chair), Mary Hegan, David Simpson, Marianne Fizet

Regrets: Muffy Koch, Michael Harrington?

Guests: members Bob Walker and Patrick Gonneau

1. Welcome by the interim chair (in Muffy's absence)/Comments
2. Approval of Agenda: Mary requested an additional item under "Other business"
3. Approval of Minutes from 5 August 2014: minutes not available in Michael's absence
4. Green Energy Doors Open Preparations Review
 - Advance notices / publications / signage:
Mary sent notices/brief article for posting to North Grenville Times, Advance, Phoenix, Sustainable North Grenville, Open Doors provincial-wide website, other?
David will contact MPs and MPPs – Poilievre, MacLeod, Gord Brown and Clark
Michael was going to send info to Inge for community mailing list distribution
Brief discussion on "poster" look and lay-out which will see some tweaking by Bob Walker; he will also look after print requirements
 - Motion by Mary, seconded by Marianne, to reimburse Bob Walker for projected costs
 - Multi-media preparations, equipment, operations: Bob Walker will provide and/or test equipment; Marianne to get back in touch with CU's Lisa Meyer re promised PowerPoint presentation (summarizing selected student research papers)
 - Hall preparations: all (including Patrick Gonneau who in his capacity as a founding member and past-chair offered his support to provide background information, etc.) to be there around 9:45; sign-in table in front hall; other set-up in main room as required i.e. depending on the number of "stations" required
 - BRREA greeters/activities/schedule: Bob Gaudette, Mary, David, Michael, Bob Walker, Patrick and Marianne to assume roles as required; Mary and David to conduct the site visit to the dam; Michael, David, Mary and Marianne to provide cookies, tea & coffee, lemonade
 - Carleton participation: Marianne requested and received additional feedback on how to articulate our needs and the desired end-product of the promotional video clip (refer to related email exchanges between main contact Taryn Laurendeau and MF for details);

multi-media project team to arrive for Open House around 10:15; Marianne to act as liaison between students and BRREA Board members as well as potential interviewees from the public; Mary and David to take them along on the site visit

- Brief discussion re “exhibits:” Genivar report to be on display (as received); Patrick to update fact sheet as it contains a few technical inaccuracies and to send to Mary in advance (Mary to print a few copies as hand-outs); for future action: All present agreed that the brochure must be updated

5. Other business

- Muffy – OPA price review: point was not addressed
- Mary sought more feed-back on next steps and the approach to her ongoing deliberations with Professor Merritt re BRREA-CU long-term partnership

6. Next meeting date t.b.d. (following October 4 Open House)

7. Meeting adjourned at 9:30 p.m.