

BURRITTS RAPIDS RENEWABLE ENERGY ASSOCIATION (BRREA) WORKING NOTES from BOARD MEETING (#40)

Thursday, January 9, 2014, 7:00 – 9:30pm
Hegan residence – 4490 Donnelly Drive

MINUTES

Present: Muffy Koch (Chair & Secretary), Bob Gaudette (Treasurer – by phone), Patrick Gonneau, Mary Hegan, Cameron Duff, David Simpson

Apologies: Michael Harrington

	Item	Action
1	Welcome The Chair welcomed the members and noted apology.	
2	Approval of previous minutes The minutes from the meeting on November 14 th , 2013 (#39) were reviewed and approved as amended. The amended Minutes will be posted on the website.	Muffy
3	Treasurer's Report The bank statement and financial report were presented and accepted. The Treasurer reported that the HST rebate has been delayed until past financial reports were reviewed by CRA. These were submitted in December 2013.	
4	Use of Available Funds <ul style="list-style-type: none">• Directors Liability Insurance Policy is to expire on January 10, 2014 (tomorrow). Following discussion, it was agreed that the policy will not be renewed until BRREA begins to work on partnerships, business arrangements, etc.• Website renewal – following discussion, it was agreed to pay the invoice for the past 3 years but to only pay for a one year renewal (vs. the 3 years that were invoiced)	Bob Bob
5	Partnering with Developers It was agreed that the Proposed Non Disclosure Agreement (NDA) received from an interested developer was too complex and included many unacceptable clauses based on the fact that the proposed NDA only covered info that BRREA was releasing to the Developer (GENIVAR Report and PC Priority Permit). Patrick will provide a simplified NDA which if acceptable to the Developer, the Board approved release of the requested info to the Developer.	Muffy Patrick
6	Ontario Non Profit Corporations Act (ONCA) This new Act will become effective in September, 2014 and will require several changes to BRREA Bylaws. Agreed that the Treasurer and Secretary will draft proposed changes	Bob,

to our bylaws but will not be able to present at the next AGM.

Muffy

7 **Next Steps**

- Municipalities – it was agreed that it was too soon to again engage the Municipalities.
- Coop Option – it was agreed that further investigation of the Coop Option will be delayed until a new Business Plan has been developed.
- Carlton University – Mary provided an update on discussions with Carlton University. Carlton may be able to provide resources and research. Mary will continue to discuss involvement with Carlton. Several Board Members offered assistance and to attend any future meetings.

Mary

8 **Annual General Meeting (AGM)**

- BRREA Bylaws require that the AGM be scheduled before the end of March each year. It was agreed that the AGM would be scheduled for 3PM, Sunday, March 2, 2014 at the Burritts Rapids Community Hall (assuming that it is available). Chair to confirm.
- Board Members – 3 Board Members terms will expire in March but have indicated a willingness to run for re-election. 2 Board members will resign prior to the AGM and 2 Members have a year remaining in their terms. Board Members agreed to suggest names for 2 or 3 new Board Members.
- Patrick Gonneau will act as electoral officer at the AGM.

Muffy

All

9 **Next Meeting.** The next meeting will be at 7PM Thursday, February 6th at the Simpson Residence, 11 Centre Street.

10 Meeting closed at 9:30pm.