

**BURRITTS RAPIDS RENEWABLE ENERGY ASSOCIATION (BRREA)  
BOARD MEETING (#33). Thursday, April 11, 2013**

**MINUTES**

**Present:** Mary Hegan (Chair), David Simpson, Bob Gaudette (by phone), Patrick Gonneau, Muffy Koch

**Apologies:** Cameron Duff, Michael Harrington

		<b>Action</b>
1	<b>Welcome</b> Board members were asked to indicate on a circulated list when they will be away.	All
2	<b>Review and approval of agenda</b> The agenda was accepted as drafted.	
3	<b>Review and approval of Minutes</b> Some edits were made to the wording. The edited Minutes of meeting #32, 8 and 13 March 2013, were approved and can be posted on the website.	Muffy
4	<b>Election of 3 Officers of Board for 2013-14</b> Patrick will be taking on less work this year. Mary will be interim chair until the end of May 2013. After May, rotating chair will be implemented if no one accepts the Chair position. Bob was appointed as Treasurer. Muffy was appointed as Secretary.	
5	<b>Appointment of new BRREA members</b> Mark Ross was accepted as full member. Deborah Dougherty and Nancy Wehlau were accepted as associate members –they live outside the 5km radius.	
6	<b>BRREA Finances</b> The treasurer’s financial report was presented and approved. Muffy will print and post HST claim as soon as possible. Bob will check if the final Genivar account was paid. Bob will draft a template for individual promissory notes. He will consult board on wording and then issue these individually. Mary will contact previous board members to see if they want a note as well. Bob will summarize the ongoing cost of the website and the bank account at this when he gets back to Burritts.	Muffy Bob Bob  Mary Bob
7	<b>Decisions on how to proceed with on-going activities</b> <b>Park Canada:</b> Mary will organize a meeting with PC to discuss the engineering studies, Priority Permit and EA scoping. David will summarize what was required for the priority permit and what we have achieved. If needed, board will print out a full copy of the GENIVAR report for PC. Need to consider non-disclosure options. Working group: Mary (lead), Cameron, David. <b>Feed-In Tariff:</b> David handed out notes on the FIT process and	Mary David

	<p>financial requirements. BRREA will not withdraw the application. Motion passed: BRREA will wait for OPA to issue their contract list and will work to get the funding for the next phase of FIT</p> <p><b>GCFDC funding application:</b> Bob will draft a list of items to be included, an amount for each, and a justification for proceeding with the project. Patrick will request a cost estimate on an EA from Genivar. Patrick will complete the on-line funding application form. Michael will be asked to help with the job creation wording. GCFDC want BRREA to have a partner (e.g., CEPP, municipality) for the next funding application. Working group: Bob (lead), Patrick, Michael.</p> <p><b>MPPs help with CEPP.</b> Motion approved: BRREA requests Steve Clark to continue to look for a special dispensation for BRREA to apply for CEPP.</p> <p><b>OPA seeking comment on pricing of FIT contracts:</b> BRREA will submit the findings from the engineering study. David will draft a submission, consult with available board members and submit. The deadline is 16 April 2013.</p>	<p>Bob</p> <p>Patrick</p> <p>Patrick</p> <p>Michael</p> <p>Mary</p> <p>David</p>
8	<p><b>Workplan for pursuing Options</b> Did not deal with this, because of time constraints.</p>	
9	<p><b>Date of next meeting of Board,</b> Tentatively: Tuesday 7<sup>th</sup> May, at 7pm. This date will be confirmed if a meeting is needed.</p>	